PART-TIME STUDENT HOUSING EMPLOYEES
SUMMARY OF BENEFITS UPON SEPARATION OF EMPLOYMENT
(Non-Retirement)

If enrolled in:	
SUNY Optional Retirement Plan	If you are enrolled in the **SUNY Optional Retirement Plan (ORP)**, contributions will be made on eligible compensation earned through your employment end date. If you have completed the vesting period, you may maintain your account(s), request a rollover from your account(s) to another organization or take a distribution. If you have not completed the vesting period, your own contributions, plus interest, will be refunded to you upon request only (please contact a benefits representative to make a request) or will otherwise be retained in the event of future SUNY service. If you have questions regarding your options, contact the applicable SUNY investment provider(s): 1. TIAA: (800) 842-2252; www.tiaa.org/suny 2. Fidelity Investments: (800) 642-7131; www.netbenefits.com/SUNY 3. Corebridge Financial (formerly AIG Investments): (800) 888-2542; https://www.corebridgefinancial.com/rs/suny/home 4. Voya Financial: (800) 438-1272; https://suny.beready2retire.com
SUNY 403(b) Voluntary Savings Plan (Retirement Plan)	Your contributions will be deducted from eligible compensation earned through your employment end date. You are 100 percent vested in your account. You may maintain your account(s), request a rollover from your account(s) to another organization or take a distribution by contacting the applicable SUNY investment provider(s): If you have questions regarding your options, contact the applicable SUNY investment provider(s): 1. TIAA: (800) 842-2252; www.tiaa.org/suny 2. Fidelity Investments: (800) 642-7131; www.netbenefits.com/SUNY 3. Corebridge Financial (formerly AIG Investments): (800) 888-2542; https://www.corebridgefinancial.com/rs/suny/home 4. Voya Financial: (800) 438-1272; https://suny.beready2retire.com

Commuter Benefit Plan (Mass Transit and Parking Accounts)	• Pre-tax Transit balances in the WageWorks Commuter Card will no longer be usable after 90 days from your employment termination date. • Pre-tax Transit Passes will no longer be usable after the last day of your last active benefit month. • Pre-tax Parking balances are forfeited immediately on your employment termination date. However, if enrolled in the Parking Pay Me Back payment method, you have 6 months to submit for reimbursement for parking expenses incurred through your last day of employment. • Post-tax contributions remaining in your account will be refunded to you via check by HealthEquity/WageWorks. To discontinue contributions, access your HealthEquity/WageWorks online account, https://www.wageworks.com, or call HealthEquity/WageWorks at (855) 692-2966. Remember to make any changes by the 1st of the month prior to the benefit month (e.g. August 1 for deductions to stop in August to effect a September benefit month).
Educational Assistance Plan	**FIT Tuition Exemption Program** – If your employment terminates before the course(s) begins, you will be required to pay for the course(s) unless you officially withdraw by the established deadlines.

Important: Address Changes After Separation

If your address changes after you separate, notify the Office of Human Resources immediately. Your new address is needed for you to receive your Form W-2 which is sent early in the year after your separation and may be needed for benefits purposes.

If you have questions, please send an email to hr_benefit@fitnyc.edu or call (212) 217-3670 for assistance from a benefits representative.